

9816 S. Jordan Gateway (500 West) Sandy, UT 84070 **PHONE** [800] 366-2666

WWW.LIBERTYMOUNTAIN.COM



Customer Application Check List

Thank you for your interest in Liberty Mountain. As the largest outdoor industry distributor in the United States, we strive to maintain the best product selection, high fill rates, and services to help your business grow.

Reach out to **sales@libertymountain.com** or call us at 800-366-2666 with any questions throughout this process.

To establish your account with Liberty Mountain, provide the following information:			
	Completed and signed "Customer Application and Sales Agreement" in PDF format		
	Completed and signed "Customer Agreement and Expectations" in PDF format.		
	By signing the application, you agree to Liberty Mountain's "Terms & Conditions."		

manufacturing (if applicable).

A copy of your states **signed tax exemption form**, unless you are in AK, DE, MT, NH, OR. If you do not provide a

☐ Pictures of your business/retail location including storefront with signage, retail space, and/or warehouse for

signed copy of your sales exemption form, you will be charged sales tax. Only applies to United States resellers.

PLEASE NOTE Sales tax is charged based on the state you ship to. If you have provided us with your tax-

exempt number for your state, you would still be charged tax for any additional state that you ship or dropship into, that you have not provided a tax-exempt number for.

□ **Describe your business strategy including sales channels**. Define who your customer base is and how you plan to reach them; private website, third-party websites (Amazon, eBay, etc.), brick and mortar store front, guide service, non-profit, school/university, government agency, etc.

☐ Provide a list of all **DBA's, websites, and third-party** web store names that you sell on.

☐ If shipping to multiple stores, please provide a complete list of **ship-to addresses** as well as any applicable shipping guides, routing guides, freight account numbers, etc.

□ To apply for payment terms, provide a minimum of three credit/trade references with an email and/or fax number for each. Reference checks will be conducted. Make sure each reference is familiar with your business name listed on our application. Please also check the box next to "Terms with Credit Limit" on our "Customer Application and Sales Agreement."

Incomplete paperwork will delay your request. Liberty Mountain reserves the right to refuse an account based on the information provided. If there is any information that is not applicable to your business, please write "Not Applicable" or "NA" in the provided field/s. Do not leave them blank as this may further delay the approval process.

Return all completed forms and photos to **sales@libertymountain.com** and a Liberty Mountain Sales Representative will contact you in the next few business days.

Thank you, Liberty Mountain Sales Team



AUTHORIZED SIGNATURE: _____

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FOR OFFICE	USE
Approved By:	
Date:	
Credit Limit:	
Terms:	

Customer Application and Sales Agreement

Retailer Referral Email City	Other:	
Email City	<u> </u>	
Email City	<u> </u>	
City	Phone.	
	1 1101101	
		State Zip
Must Attach	Tax Exemption Form	
am NOT tax exempt		
Card Prepay OR	Terms with Credi	t Limit
Email	Phone:	
City		State Zip
u have any vendor routing g	uide or shipping guide, plea	se include with completed application
s): Nur	nber of Stores:	Total Avg Retail Sq Ft:
artnership	LLC Corporati	on Non-profit
x & Mortar%	Business to Busine	SS%
Catalog %	Schools, Camps, N	on-profit, Guides, Etc. %
Catalog%		on-profit, Guides, Etc%
Manager, Seconda	ry Buyer)	
Manager, Seconda	ry Buyer)	_ Phone:
Manager, Seconda	ry Buyer)	
Manager, Secondal Email Email	ry Buyer)	Phone:Phone:your company name. If there are
Manager, Secondar Email Email who agree to provide reference please attach separate do A/R Email	ences and are familiar with	Phone: Phone: your company name. If there are swill be conducted. Fax:
Manager, Secondar Email Email who agree to provide reference please attach separate do A/R Email	ences and are familiar with	Phone: Phone: your company name. If there are selected.
Manager, Secondal Email Email who agree to provide reference please attach separate do A/R Email A/R Email	ry Buyer) ences and are familiar with	Phone: Phone: your company name. If there are swill be conducted. Fax:
	Email City u have any vendor routing g S: Nur	Email Phone: City u have any vendor routing guide or shipping guide, plea S): Number of Stores: Partnership

____ TITLE: _____ DATE: _



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Customer Agreement and Expectations

In addition to agreeing to the most recent Liberty Mountain <u>Terms & Conditions</u> found on <u>www.libertymountain.com</u> customer must understand and agree to the below expectations.

- Customer will use their best efforts in supporting and promoting all products and brands.
- Customer will **only** represent products they have been approved to represent and will do so in a professional environment with adequate facilities.
- Liberty Mountain distributes products requiring warning labels, educational and instructional information. Customer agrees not to remove these materials prior to the sale of goods. Customer also agrees to read and understand these materials so they can properly represent the product and sell for its appropriate use.
- Liberty Mountain encourages you to sell all items at full Suggested Retail Prices and strictly enforces Minimum Advertised Pricing (MAP). Visit www.libertymountain.com to download a MAP price list and see vendor's MAP and pricing policies. We reserve the right to discontinue fulfillment of orders if these policies are not followed.
- For all exclusive brand products (e.g. Cypher, Peregrine, Olicamp, Outdoor Designs, Beal, Edelweiss, Grivel, Singing Rock, Vaude, & Valandre) MAP pricing is set at 10% below Suggested Retail Pricing unless otherwise stated.
- Internet sales of any kind
 - Selling on all third party internet sites (e.g. Amazon.com, ebay.com) must be approved prior to listing our goods. Liberty
 Mountain reserves the right to make a final decision on any representation of its products.
 - MAP pricing must be upheld at all times. Promotions of any kind must be approved in writing prior to advertising online.
 - Drop shipment fee: \$3.50 + shipping and handling fee of \$1.75 minimum or 3% of invoiced goods.
 - All freight charges will be passed along to customer, including any additional handling fees. Example: Hazardous Materials such as fuel and flares.
 - Fees and shipping and handling charges are subject to change at Liberty Mountain's discretion.
- All returns must be processed with a valid Return Authorization # (RA #) which will be provided upon the completion of the RA Form (contact your Liberty Mountain representative for the RA form) and submission to sales@libertymountain.com. All returns, refused shipments and incorrect addresses are subject to a restocking fee of 15% or \$20.00 (whichever is greater).

URL ADDRESSES (list all websites you may hDBA(s):	nave our products on and your store name on any 3 rd party sites):
Website(s):	
3 rd party website store names e.g. Amazon: _	
Customer indicates they understand this by signing below.	agreement and are willing to abide by all Liberty Mountain terms and conditions
DATE: COMPANY NAME	E:
SIGNATURE:	PRINT NAME: